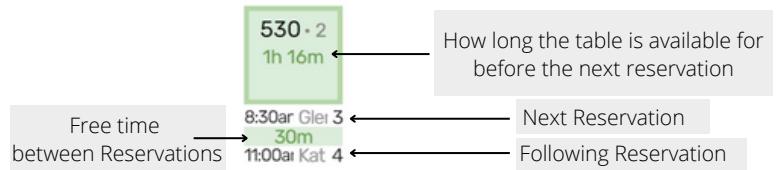


TABIT GUEST HOSTESS GUIDE

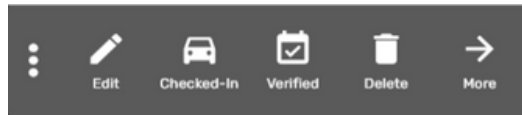
TABLE STATUSES

590 - 4 12h 52m	Available Ready to use	113 - 2 Danie 2	Exceeded time limit
530 - 2 7:00am Alask 2	Reserved within 1 hour	115 - 2 Billed Ariel 2	Server has printed bill
510 - 2 Desserts Omar 2	Currently in use	111 - 2	Dirty

ADDITIONAL TABLE STATUSES

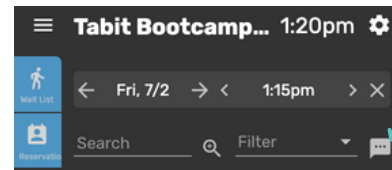


RESERVATION MENUS



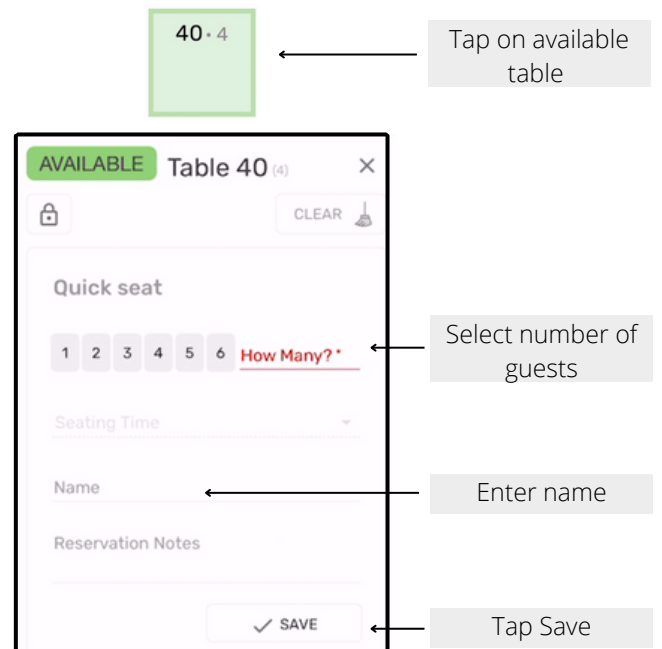
	Opens the Reservation Form		Deletes the Reservation
	Guest has arrived but is not seated		Confirms arrival
	Sends a Reminder SMS Text		Guest will be late
	Notifies table is ready via SMS text		Guest did not answer call

SENDING MESSAGE



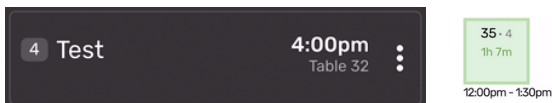
Send Messages or Reminders
to all Upcoming Reservations

QUICK SEAT AN OPEN TABLE



SEATING TABLE FROM THE LIST

1. Select Reservation that is ready to be seated



2. Swipe from Left to Right



3. Tap Seat (Cancel undoes action)



TABLE FUNCTIONS



TABIT GUEST HOSTESS GUIDE

SERVER ROTATION

Active: all active servers in the shift
Available Servers: all users assigned Service (S), Bar (B), Manager (M) role

Length of time of since receiving a new table

Number of Guests (number of tables)

Server Menu

SERVER MENU

Add Adds a server to the shift without assigning a section

Assign Select the relevant table(s) from the map.

Once assigned, each server receives a color and will be automatically added to the Active list and to the rotation

Unassign All Removes all assigned tables from the selected server. Will maintain their status as active/inactive

ROTATION LOGIC

Rotation is based on the latest created reservation for each server.
 Once a server opens an Order on the PAD they are moved to the bottom of the list.
 Newly added servers without open Orders are automatically moved to the top of the list